



Staffing Ratios

Version History	
Date	Comments
13/09/2016	Reviewed –national minimum standards amended to reflect the national minimum standards.
17/10/2016	Rebrand
22/05/2018	Policy reviewed and reference to CRB removed and replaced with DBS

Children benefit because the ratio of adults to children conforms to best practice.

As a registered childminder I have a legal duty to ensure that the required adult: child ratios are met. The maximum number of children for whom I can care for is as follows:

- Ten children under the age of twelve years
- Of those ten children, no more than three may be under five years of age
- Of those three children, normally no more than two may be under eighteen months of age, although exceptions can be made for siblings.

These ratios include my own children and any others for whom I may be responsible for on my premises.

These ratios must be maintained during all outings. I have obtained a level 3 in the Diploma in Home-Based childcare unit 1.

I will ensure that there are suitable contingency arrangements in place to cover emergencies and unexpected absences, to cover holidays, training and sickness. I will ensure that time is allocated to spend with parents to regularly review their child's progress.

If I were to employ an assistant, I will ensure that the same adult: child ratio's applied. This includes any students on training placements. Any assistants or students will be fully DBS checked.

I will complete daily attendance registers, which will allow me to know which children are in my care.